



Our Lady of the Visitation School

785 Sunnysdale Ave. San Francisco, CA 94134

Phone (415) 239-7840 ☎ Fax (415) 239-2559

January 4, 2021

Dear Prospective Kindergarten Parent/Guardian:

Thank you for your interest in Our Lady of the Visitation School. We have been an effective educational establishment since 1964 in San Francisco's Visitation Valley neighborhood. Our mission is to educate the whole child, and we, along with the Daughters of Charity, work hard to provide a quality Catholic education to those students who enter our school.

In this packet, you will find a Kindergarten Checklist. A child does not need to have absolute mastery over each one of the skills outlined before entering Kindergarten; however, they should be able to perform the tasks to some degree of success. Use the checklist as a guide as opposed to an absolute standard when helping to prepare your child for Kindergarten.

You will also find a copy of the Preschool Questionnaire in this packet. We do recommend that your child have had a successful preschool experience before applying to Kindergarten and ask that you have your child's current teacher complete this page.

It is our goal to help you understand exactly what will be needed in order for your child to apply for and be admitted into the 2021-2022 Kindergarten class. The following steps outline the process:

Step 1 Applying to OLV:

- o Meet appropriate age requirement (5 years old by September 1, 2021).
- o **Complete our school application by February 12, 2021.** Be sure to include all paperwork such as record of immunizations, Birth Certificate, and Baptismal Certificate if Catholic.
- o Give a copy of our Preschool Questionnaire (enclosed in this packet) to your child's current teacher to complete and have the Preschool mail it directly to:
Our Lady of the Visitation School
785 Sunnysdale Avenue
San Francisco, CA 94134
- o Pay a non-refundable \$25 Testing Fee.

Once all parts of Step 1 are completed, we will notify you of your time slot for your child to partake in the 30 minute Kindergarten Readiness Screening.

Step 2 Readiness Screening:

- o All children are assessed for Kindergarten readiness. This process helps to ensure that your child is socially and academically ready for OLV School.

Step 3 Admission:

- o You will receive a notice through email notifying you of your child's admission status.
- o For students that are accepted, the following steps need to be completed to secure the child's spot in the class:
 - o Payment of the \$100 non-refundable registration fee
 - o Completion of all registration paperwork
 - o Apply for financial aid and tuition management through www.tads.com. TADS application is only to be done AFTER acceptance to OLV School.

If there are any further questions regarding our Kindergarten program, you may email the Kindergarten teacher, Ms. Armanino marmanino@olvsf.org or you may call the front office at 415-239-7840 to ask general questions about the school.

Thank you again for your interest in Our Lady of the Visitacion School!

Sincerely,

Lara de Guzman

Ms. Lara de Guzman
Principal

Some of the skills a child should be able to do upon entering Kindergarten:

- Recognize his/her written first and last name.
- Print his/her first name.
- Identify the primary colors.
- Communicate with adults and peers.
- Speak in simple sentences.
- Listen to and follow 3 step directions.
- Be aware of the feelings of others.
- Able to sit for periods of 5-15 minutes at a time.
- Sing the Alphabet Song.
- Recognize the letters of the Alphabet.
- Name and draw basic shapes such as circles, squares, and triangles.
- Recognize numbers.
- Count objects 1-10.
- Count up to 20.
- Hold and write with a pencil.
- Color with crayons.
- Trace and draw lines.
- Use scissors correctly
- Use glue
- Be able to use the restroom independently.
- Can be separated from family members for up to 7 hours at a time.



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PRESCHOOL/DAYCARE QUESTIONNAIRE

_____ has applied for Kindergarten at Our Lady of the Visitation School for the upcoming school year. Please complete this questionnaire and return it to our school office, by regular mail or email to the principal at principal@olvsf.org, as soon as possible. Please do not return to the parent for submission. Your comments will be kept confidential. This child's enrollment process cannot be completed without this form.

We have an all day Kindergarten (8:10 am - 3:15 pm), and your input on the readiness of the child is essential in helping the school make the appropriate selection. Your forthrightness is appreciated.

Please use these codes in answering the following questions:

S= Satisfactory H= Help Needed N=Not Ready

Self-help Skills

Independent Dresser _____ Independent Toileting _____ Taking care of possessions _____

Social Skills

Demonstrates a cooperative attitude:

in general _____ toward other children _____ toward adults _____

Works well in small groups _____ Exhibits self-control _____

Work Skills

Show interest in learning _____ Can focus on task _____

Gross Motor Skills

Hopping on one foot _____ Skipping _____ Uses alternate feet to walk on stairs _____

Fine Motor Skills

Can use scissors _____ Can write name independently _____ Can glue appropriately _____

Can write some numbers and letters _____ Can hold a crayon or pencil correctly _____

Listening/Speaking Skills (Please answer “yes” or “no”)

Enjoys listening to stories _____ Listens to and follows directions _____
Uses speech clearly and distinctly _____ Speaks English clearly and distinctly _____

Special Interventions

Please describe this child’s strengths and share any current challenges.

How long has this child been enrolled at your preschool? _____

In your opinion, is this child ready for a full-day, well balanced yet academically rigorous Kindergarten Program?

Additional Comments

Name of Preschool _____

Teacher Name _____ **Email Address** _____

Please check here if the teacher may contact you for additional information. _____

Send completed form to:
Our Lady of the Visitacion School
Attn: Principal
785 Sunnydale Avenue
San Francisco, CA 94134
or email to OLV Principal
Lara de Guzman at principal@olvsf.org