January 2020

Dear Prospective Kindergarten Parent/Guardian:

Thank you for your interest in Our Lady of the Visitacion School. We have been an effective educational establishment since 1964 in San Francisco’s Visitacion Valley neighborhood. Our mission is to educate the whole child, and we, along with the Daughters of Charity, work hard to provide a quality Catholic education to those students who enter our school.

In this packet, you will find a Kindergarten Checklist. A child does not need to have absolute mastery over each one of the skills outlined before entering Kindergarten; however, they should be able to perform the tasks to some degree of success. Use the checklist as a guide as opposed to an absolute standard when helping to prepare your child for Kindergarten.

You will also find a copy of the Preschool Questionnaire in this packet. We do recommend that your child have had a successful preschool experience before applying to Kindergarten and ask that you have your child’s current teacher complete this page.

It is our goal to help you understand exactly what will be needed in order for your child to apply for and be admitted into the 2020-2021 Kindergarten class. The following steps outline the process:

**Step 1 Applying to OLV:**

- Meet appropriate age requirement (5 years old by September 1, 2020).
- **Complete our school application by February 14, 2020.** Be sure to include all paperwork such as record of immunizations, Birth Certificate, and Baptismal Certificate if Catholic.
- Give a copy of our Preschool Questionnaire (enclosed in this packet) to your child’s current teacher to complete and have the Preschool mail it directly to: Our Lady of the Visitacion School 785 Sunnydale Avenue San Francisco, CA 94134
- Pay a non-refundable $25 Testing Fee.

Once all parts of Step 1 are completed, we will notify you of your time slot for your child to partake in the 30 minute Kindergarten Readiness Screening. This will be held on Saturday, February 22, 2020 between the hours of 9:00 a.m. and 1:30 p.m.  

[www.olvsf.org](http://www.olvsf.org)
Step 2 Readiness Screening:
- All children are assessed for Kindergarten readiness. This process helps to ensure that your child is socially and academically ready for OLV School.
- While students are participating in the Kindergarten Readiness test with our Kindergarten Teacher and Classroom Aide, parents have the opportunity to meet with an OLV School Administrator and complete a Parent Questionnaire.

Step 3 Admission:
- You will receive a notice through email notifying you of your child’s admission status.
- For students that are accepted, the following steps need to be completed to secure the child’s spot in the class:
  - Payment of the $100 non-refundable registration fee
  - Completion of all registration paperwork
  - Apply for financial aid and tuition management through www.tads.com. TADS application is only to be done AFTER acceptance to OLV School.

If there are any further questions regarding our Kindergarten program, you may email the Kindergarten teacher, Ms. Armanino marmanino@olvsf.org or you may call the front office at 415-239-7840 to ask general questions about the school.

Thank you again for your interest in Our Lady of the Visitacion School!

Sincerely,

Lara de Guzman

Ms. Lara de Guzman
Principal

www.olvsf.org